



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY -

To : Prospective service provider
From : SCM /stores
Date : 17/08/2023
Enquiries : Procurement Office
Telephone : 015 780 6361/62
Ref : 2174

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No.3 Nyala Street, Phalaborwa not later than 25/08/2023 at 12H00

QUANTITY	Description	Price/unit (Inc. Vat)	Delivery Period
01	Pre-Engineering designs for 120 units at Nondweni Village		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)
20 is further evaluated: 20 for 100% Black owned;
18 for +51% Black owned; and
14 for Less than 51% Black owned

SPECIFICATION

1 Background

- Ba-Phalaborwa Local Municipality require to a service provider to Develop the approved concept to finalize the design, outline specifications, cost plan, financial viability and programme for the project.

2 Scope of work

TURNKEY PROJECT FOR ELECTRIFICATION PROGRAMME

DESCRIPTION OF THE WORKS FOR ELECTRICAL ENGINEER: Design Development

- Develop the approved concept to finalize the design, outline specifications, cost plan, financial viability and programme for the project.

Including but not limited:

- Surveying & Mapping
- Preparation of Final Designs and Drawings
- Local and other authority submission drawings and reports
- Outline specifications
- Detailed estimates of construction costs including Live Line provisions

Table 1: Experience of Firm/s

Note: Proof of experience should be compiled in the form of the table indicated below of this document. Please attach proof of certified (not older than six months) appointments Letters and Completion Certificates i.e from your firm or contractors who completed the works under your supervision. Failure to provide both appointment letters/work order plus completion certificate, will results in zero points.

Similar projects refers to electrical construction projects that involves:

- Electrification Project

Evaluation Criteria	Minimum Required
1. Design & Project monitoring	
Design & Project Monitoring- Appointment letters and completion certificates to be attached	Completed similar Project of value R 2.0 mil and above in the past 5 years. Project Description:

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Table 1: Key Personnel

Engineer / Team Leader

Note 1: Academic Qualifications

Proof of academic qualifications in the form of certified copies of the original must be attached to the Team Leader/Engineer's CV. Foreign qualifications must be accompanied by certificate from Qualifications Certification Body. The proposed Team Leader shall be in possession of at least a Bachelor's Degree in Electrical Engineering from any South African University or equivalent qualifications from a recognized Foreign University or Institution. Failure to provide this shall warrant an automatic elimination of tender from any further evaluation.

Note 2: Professional Registration

Proof of professional Registration with Engineering Council of South Africa (ECSA) in the form of certified copies must be attached to the Team Leader/Engineer's CV. The proposed Team Leader shall be registered as a Professional Engineer / Technologist. Failure to provide this shall warrant an automatic elimination of tender from any further evaluation.

SUMMARY: COMPETENCE ACHIEVEMENT SCHEDULE